

Lending Agreement and Device Use and Care

By placing a reservation, I agree to the rules and guidelines below:

- Adults (18 years or older) can borrow a Chromebook or a Hotspot.
 - A full-access library card and less than \$20 in fines is required.
- One Chromebook and one Hotspot can be borrowed at a time.
 - Items must be returned to the library where they were checked out.
 - Items must be returned during open hours and at least one hour before closing.
 - **Do not put the Chromebook or Hotspot in a book drop.**
- Check out is for three weeks; items cannot be renewed.
 - Once an item is overdue, the Library may shut down the device.
 - Borrowers with a Chromebook or a Hotspot that is 14 days overdue will be charged the full replacement cost.
- You are responsible for the items checked out to you.
- Using these items in a manner or for a purpose that violates any applicable law, regulation, or ordinance, or violates the Library's Code of Conduct, is strictly prohibited.

Chromebook and Hotspot Use and Care

I agree that I will not:

1. Leave the items
 - in a vehicle,
 - in an area that is damp or wet,
 - in direct sunlight, or
 - in a public place where they might be stolen or damaged.
2. Open, modify, or try to fix the items.
3. Update or modify the operating system.
4. Remove the battery, the SIM card, or anything else for any reason.
5. Use these items in a manner or for a purpose that violates any applicable law, regulation, or ordinance, or violates the Library's Code of Conduct.

Release of Liability

Whittier Public Library is not responsible for any claims, liability, injuries, damages, costs, or expenses arising out of a Borrower's use of these items, including, but not limited to:

- Item operation, use, or misuse;
- Item connection to other electronic devices;
- Loss of data for any reason whatsoever, including malfunction;
- Loss, use, or misuse of private information; or
- Malware or virus.

I agree to indemnify and hold harmless the Whittier Public Library, its officers, agents, employees, and representatives from any and all liability, injuries (including bodily injury, accidental death, or property damage), claims, lawsuits, losses, damages, penalties, fines, costs, and/or expenses directly or indirectly arising out of my use of devices I have borrowed, including:

- having, connecting, operating, using, or misusing the items I have borrowed; or
- infringing, violating, or misappropriating an intellectual property right or proprietary right.

Policy Enforcement

Violating this Lending Agreement may result in having to pay one or more fees/charges as explained above, and you may also lose Library, computer, and internet privileges under the Library's Code of Conduct.

Contents List and Replacement Costs

Replacement Costs will be charged if items below are returned damaged (this includes damage to the screen or power cords.

Chromebook

(Cross out if not included in check out.)

1. Chromebook - \$500
2. 2-Piece Power Cord - \$20
3. Bag - \$20
4. Mouse - \$20 (Branch only)
5. Headset - \$20 (Branch only)

Hotspot

1. Bag - \$10
2. 1-Piece Power Cord - \$10
3. Full-Access Hotspot - \$90

In signing below, I understand and agree to the Chromebook/Hotspot Lending Agreement and Device Use and Care:

| | | | |
|------|-----------------------|----------------|----------------------|
| Date | Signature of Borrower | Library Card # | Library Staff Member |
|------|-----------------------|----------------|----------------------|

Device Return date (3-weeks): _____